

**PROCEDURE**

**FOR MARKET ANNOUNCEMENTS**

Approved by the Board of Directors on 17 September 2009

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## PART I: GENERAL PROVISIONS

### PURPOSE

This procedure governs market announcements of Price Sensitive Information by Atlantia SpA and its subsidiaries, and defines the rules of conduct that must be observed by the Directors, Statutory Auditors, management and employees of Atlantia SpA and its subsidiaries, and by persons who work for and/or provide professional services to Atlantia SpA and its subsidiaries on a basis other than as an employee.

This procedure does not apply to the management of advertising and commercial information, or the reporting of trading in securities and financial instruments carried out by Relevant Persons (so-called internal dealing), which is governed by another Company Procedure.

### LEGISLATIVE FRAMEWORK

Existing legislation governing reporting requirements for companies is based on:

- Legislative Decree 58 of 24 February 1998, the “*Consolidated Finance Act*” and subsequent amendments and additions (the “CFA”);
- The CONSOB Regulation adopted by Resolution 11971 of 14 May 1999 and subsequent amendments and additions (the “Regulations for Issuers”);
- Legislative Decree 231 of 8 June 2001 “*Regulations governing the administrative liability of legal entities, companies and associations without legal status*” and subsequent amendments and additions.

Internal regulations governing Price Sensitive Information consist of:

- Atlantia’s Corporate Governance Code, updated on 14 December 2007;
- The Code of Ethics;
- Framework for implementation of the Management and Control Organisational Model, in accordance with Legislative Decree 231/01;
- Code of Conduct for internal dealing.

### DEFINITIONS

#### ISSUER

Issuer shall mean Atlantia SpA (“Atlantia”)

## SUBSIDIARIES

Pursuant to the combined provisions of paragraph 1.1) and 1.2) of art. 2359 of the Italian Civil Code and art. 93 of the CFA, subsidiaries shall mean companies in which Atlantia, directly or indirectly:

- holds a majority of the voting rights exercisable at ordinary general meetings;
- holds sufficient voting rights to exercise dominant influence at ordinary general meetings;
- has the right, under a contract or a clause in the articles of association, to exercise dominant influence, when the applicable law allows such contracts or clauses;
- holds, on the basis of agreements with other shareholders, sufficient voting rights to exercise dominant influence at ordinary general meetings.

## PRICE SENSITIVE INFORMATION

Art. 181, paragraph 1 of the CFA provides that “*the term Price Sensitive Information refers to information of a precise nature<sup>1</sup> directly or indirectly concerning one or more issuers of financial instruments, or one or more financial instruments, that is not in the public domain, and that, if disclosed, may significantly influence the prices of those financial instruments*”.

The management of Price Sensitive Information regards both information regarding Atlantia (the Issuer) and that relating to its subsidiaries, within the limits and under the terms of this procedure.

*Information that, if disclosed, may significantly influence the prices of financial instruments* shall mean information that a reasonable investor would presumably use as one of the elements on which to base his investment decisions.

## INFORMATION LIABLE TO BECOME PRICE SENSITIVE INFORMATION

*Information liable to become Price Sensitive Information* shall mean information that does not yet meet the requirements of article 181 of the CFA (in particular, the “precision” requirement referred to in paragraph 3) and for which there are thus reporting requirements.

This information, which could become price sensitive, must be handled with the utmost caution to ensure that its circulation within the company takes place without prejudice to the confidential nature of the information itself, until it is announced to the market in accordance with the guidelines provided for in this procedure.

Examples of events that, by their nature or size, may be deemed to constitute Price Sensitive Information include, but are not limited to, the following list:

<sup>1</sup> Pursuant to art. 181, paragraph 3 of the CFA, information is deemed to be of a precise nature if:

- a) it refers to a set of circumstances that exist or may reasonably be expected to come into existence, or to an event that has occurred or that may reasonably be expected to occur;
- b) is sufficiently specific to enable conclusions to be drawn as to the possible effect of those circumstances or that event on the prices of financial instruments.

- entry into, or withdrawal from an area of business;
- resignations or elections of directors or statutory auditors;
- acquisitions or disposals of investments, other assets or divisions;
- the independent auditors' decision to withdraw from their appointment;
- capital transactions or the issue of warrants;
- the issue of bonds and other debt securities;
- changes to the rights associated with listed financial instruments;
- losses of such an entity as to significantly reduce equity;
- mergers and demergers;
- the conclusion, amendment or termination of contracts or agreements;
- the outcome of trials regarding intangible assets such as inventions, patents or licences;
- litigation;
- changes in the Issuer's key management personnel;
- trading in own shares;
- the presentation of claims or involvement in bankruptcy proceedings;
- applications for the admission of bankruptcy claims;
- related party transactions.

#### **REGISTER OF PERSONS WITH ACCESS TO PRICE SENSITIVE INFORMATION**

For the above purposes and in compliance with the provisions of art. 115 *bis* of Legislative Decree 58/98 (see Annex 1), Atlantia shall establish a Register of persons who, in the course of their work or professional activity, or as a result of their duties, have access to Price Sensitive Information or to information liable to become Price Sensitive Information.

#### **SCOPE**

This Procedure applies to Atlantia SpA, in its capacity as the Issuer, and its subsidiaries.

#### **FUNCTIONS AND DEPARTMENTS INVOLVED**

- Chairman and Chief Executive Officer ("Senior management");
- chief executive officers of subsidiaries;
- Chief Financial Officer, who is responsible for Corporate Finance and Investor Relations ("Investor Relations");

- Secretary to the Board of Directors.

Atlantia SpA makes use of the following departments within Autostrade per l'Italia (a wholly owned subsidiary) to implement this procedure:

- Image and Communication, incorporating Media Relations;
- Legal department, incorporating International Corporate and Legal Affairs ("Corporate Affairs").

Atlantia may also make use of its own departments and those of its subsidiaries when they are involved in the activity being carried out.

## RESPONSIBILITIES

In line with Atlantia's Corporate Governance Code (articles 6.3.c and 8.1) and the powers assigned to the Chairman and the Chief Executive Officer regarding market announcements, Senior management shall authorise the publication of market announcements.

The Chairman shall be responsible for correct and prompt reporting to market regulators and the Chief Executive Officer for trading updates published in market announcements.

The **Chief Financial Officer**, if necessary with the support of Investor Relations, and in agreement **with the General Counsel and the Head of Image and Communication**, shall be authorised to classify information as *Price sensitive or that may become so*, assessing both the significance of events/circumstances, and the potential for the information to significantly influence the prices of financial instruments.

## INVESTOR RELATIONS

This department shall be responsible for preparing, formalising and publishing press releases containing Price Sensitive Information.

## CORPORATE AFFAIRS

This department shall maintain and update the Register of persons with access to Price Sensitive Information or information liable to become so, entering, updating and noting in the Register the cessation of the reasons for a person's entry, based on the information received via the form attached to this procedure, at the request of heads of department within Atlantia and its subsidiaries.

## HEADS OF DEPARTMENT WITHIN ATLANTIA AND ITS SUBSIDIARIES

The heads of department within Atlantia and its subsidiaries involved in the process of producing Price Sensitive Information, or information liable to become so, shall be

responsible for reporting promptly to Corporate Affairs, via completion and signature of the form attached to this procedure, any parties who, operating either within their department or outside it (e.g. consultants, trading, financial or industrial partners, etc.), have regular or occasional access to Price Sensitive Information or information liable to become so, as specified in this procedure.

## **CONFIDENTIALITY REQUIREMENTS AND INTERNAL MANAGEMENT OF INFORMATION**

### **CONFIDENTIALITY REQUIREMENTS**

In compliance with Atlantia SpA's Corporate Governance Code and its Code of Ethics, Directors, Statutory Auditors, management and employees of Atlantia SpA and its subsidiaries, and persons who work for and/or provide professional services to Atlantia SpA and its subsidiaries, on a basis other than as an employee, shall be required not to reveal information liable to become Price Sensitive Information in their possession regarding Atlantia or its subsidiaries to anyone or to circulate, in Italy or overseas, such information.

Failure to comply with these requirements by employees of Atlantia SpA and its subsidiaries may result in disciplinary measures up to, in the most serious cases, termination of employment, without prejudice to any other form of liability.

Failure to comply with these requirements by persons who work for and/or provide professional services to Atlantia SpA and its subsidiaries, on a basis other than as an employee, may be punishable, pursuant to and for the purposes of the law and contractual terms and conditions governing individual cases, up to, in the most serious cases, termination or rescission, without prejudice to any other form of liability.

### **INTERNAL MANAGEMENT OF INFORMATION**

Reporting requirements must be complied with via the publication of press releases (see Part II of the procedure), and, where provided for or deemed appropriate, the circulation of reports and documents.

The decision to proceed with the publication of Price Sensitive Information shall be taken by Senior management, after careful assessment of the potential for the information to significantly influence the prices of financial instruments.

Senior management shall ensure continuity of reporting, constancy of content and the consistency of previous guidance with subsequent results announcements or trading updates. Senior management shall immediately report any significant differences with respect to previously published information, illustrating the reasons. Reference should also be made to Part II.C, section 4 regarding this issue.

Without prejudice to the reporting requirements for Price Sensitive Information, press releases shall be published on Atlantia's website before the market opens on the day

following the announcement. The release shall also be published on the Company's intranet.

Where permitted by the regulations in force (art. 66 *bis* of the Regulations for Issuers), Atlantia may delay the publication of Price Sensitive Information so as not to prejudice its interests, informing the CONSOB of its decision to delay publication and of all the related circumstances, only in cases in which there is an effective delay. At the same time, the Company shall adopt specific measures, not governed by this procedure, in order to prevent access to the information by persons other than those who require such access to carry out their functions.

The decision to delay publication shall be communicated to Senior management and the Heads of department in possession of the Price Sensitive Information, who shall then notify their subordinates, in order to immediately adopt measures designed to protect the information in question.

At the same time as sending the request to the CONSOB, Investor Relations shall, on the basis of the indications set out in Part II of this procedure below, prepare the draft press release. Following changes in the unpublished Price Sensitive Information, Investor Relations shall update the draft release in order to prepare the document to be immediately published should this be requested by the CONSOB or should the information be circulated in an asymmetrical manner, thereby promptly restoring the parity of information available to the market.

## **PART II: PROCEDURE FOR MARKET ANNOUNCEMENTS OF PRICE SENSITIVE INFORMATION**

### **II. A SIGNIFICANT EVENTS AND CIRCUMSTANCES FALLING WITHIN ATLANTIA'S SPHERE OF BUSINESS**

#### **1) BOARD OF DIRECTORS' RESOLUTIONS**

- a) Before each meeting of Atlantia SpA's Board of Directors, the Secretary to the Board of Directors, having received the relevant documentation from the departments involved, shall prepare a summary of items on the agenda, which shall be sent to Investor Relations. This department shall submit the document to the Chief Financial Officer, the General Counsel and the Head of Image and Communication in order to check the significance of the events/circumstances referred to pursuant to this procedure.

Having verified the inclusion of Price Sensitive Information, Investor Relations shall then prepare a draft press release designed to meet the needs of the financial community. This document shall then be sent to the Chief Financial Officer, the General Counsel and Image and Communication for the relevant checks. The Chief Financial Officer shall check the consistency of the financial information reported, Image and Communication shall check the consistency of the information with previous press releases published by Atlantia, the Legal department shall check that the information in the draft meets regulatory reporting requirements and assesses the need for/appropriateness of prior contact with the CONSOB and/or Borsa Italiana.

- b) Investor Relations shall send the draft press release, reflecting the results of the checks carried out, to Senior management, which shall check the consistency of the information with Atlantia's previous corporate announcements, ensuring that any observations or changes are reflected in the release.
- c) The draft press release shall be submitted to the Board of Directors by the Chief Executive Officer for approval. Having reflected any changes made by the Board of Directors, Investor Relations shall submit the final text to Senior management for authorisation to publish.
- d) Investor Relations shall publish the press release in accordance with applicable regulations, in both Italian and English, and shall immediately notify Image and Communication to enable this department to carry out the related activities.
- e) Investor Relations shall also publish the final press release in the Investor Relations section of Atlantia's website.
- f) Should decisions be taken during the Board of Directors' meeting regarding events or circumstances requiring the publication of Price Sensitive Information, the Chairman or Chief Executive Officer shall prepare a specific release in accordance

with the procedures set out in b) and c) above, authorising Investor Relations to publish this document in accordance with d) and e).

## **2) OTHER SIGNIFICANT EVENTS AND CIRCUMSTANCES OR THOSE RESULTING FROM THE BOARD OF DIRECTORS' EXAMINATION**

- a) The departments involved in other significant events or circumstances, or those resulting from the Board of Directors' examination, shall, in readiness for completion of the event, prepare a summary of the transaction and send it to Investor Relations. This department shall send the document to the Chief Financial Officer, the Head of Image and Communication and the Legal department, in order to check the significance of the events/circumstances referred to pursuant to this procedure.
- b) On completion of the checks referred to in a), Investor Relations shall, if necessary, prepare a draft press release designed to meet the needs of the financial community. This document shall then be sent to Image and Communication, the Chief Financial Officer and the Legal department for the relevant checks.

The Chief Financial Officer shall check the consistency of the financial information reported, and the Legal department shall check that the information in the draft meets regulatory reporting requirements and assesses the need for/appropriateness of prior contact with the CONSOB and/or Borsa Italiana. Senior management shall check the consistency of the information with Atlantia's previous corporate announcements.

- c) On completion of the event, Investor Relations shall submit the draft press release to the Company's Senior management for their observations and changes. Investor Relations shall reflect any observations and changes in the release and, on completion of the event, shall receive authorisation to publish from Senior management.
- d) Having obtained the authorisation referred to in c), the subsequent stages of the procedure described in Section II.A, paragraph 1.d) and 1.e) are applied.

## **II. B SIGNIFICANT EVENTS AND CIRCUMSTANCES FALLING WITHIN THE SPHERE OF BUSINESS OF SUBSIDIARIES**

### **3) SIGNIFICANT EVENTS AND CIRCUMSTANCES CONCERNING SUBSIDIARIES**

Should the Price Sensitive Information refer to significant events or circumstances falling within or that it is deemed may fall within the sphere of business of subsidiaries:

- a) The subsidiaries shall immediately supply all the information needed to promptly and correctly meet reporting requirements, preparing, in readiness for completion of the significant events or circumstances, a summary of the transaction to be sent to Atlantia SpA's Investor Relations (and updating it if necessary).

- b) This department shall send the document to the Chief Financial Officer, Image and Communication and the Legal department, in order to check the significance of the events/circumstances referred to pursuant to this procedure.
- c) Should Price Sensitive Information be involved, the procedures described in Section II.A, paragraph 2.b), 2.c), 2.d) and 2.e) or in Section II.A, paragraph 1.f) shall be applied, depending on whether or not the approval of Atlantia SpA's Board of Directors is required.

In the event of joint press releases, in order to ensure the correct publication of Price Sensitive Information by subsidiaries that have issued listed financial instruments ("listed subsidiaries"), the relevant departments of listed subsidiaries shall coordinate with the corresponding departments of Autostrade per l'Italia SpA in order to carry out the examination of the operational issues involved. On publication of the Price Sensitive Information, listed subsidiaries shall consult and agree the timing, content and method of publication of the information with Atlantia SpA's Investor Relations, which shall carry out the appropriate internal checks.

## **II. C OTHER SITUATIONS THAT MAY GIVE RISE TO THE PUBLICATION OF PRICE SENSITIVE INFORMATION**

### **4) RUMOURS**

In the event of news in the public domain (meaning news published by the national media - press, agencies, other mass media - or on specialist websites and those considered reliable by the financial community) that has not been published in compliance with this procedure and concerning the financial situation, results of operations and cash flows of Atlantia or its subsidiaries, and which result in or it is assumed could result in significant movements in the price of listed financial instruments, and also following notification from Borsa Italiana or the CONSOB:

- a) Investor Relations shall send the related documentation for examination by the Chief Financial Officer, the Head of Image and Communication and the General Counsel to verify the need for or appropriateness of an announcement on the truthfulness of the news in the public domain, adding to and correcting the content, where necessary, in order to set the record straight.
- b) On completion of the assessment referred to in a), if necessary, Investor Relations shall prepare a draft press release.
- c) The draft press release shall be submitted to the Chief Financial Officer, Image and Communication and the Legal department for their checks.
- d) Investor Relations shall submit the draft press release to the Company's Senior management, which shall check the consistency of the information with Atlantia's previous corporate announcements. Investor Relations shall reflect any

observations and changes in the release and shall receive authorisation to publish from Senior management.

- e) Having obtained the authorisation referred to in d), the subsequent stages of the procedure described in Section II.A, paragraphs 1.d) and 1.e) are applied.

## 5) **REQUESTS FOR INFORMATION OR MARKET ANNOUNCEMENTS FROM BORSA ITALIANA OR THE CONSOB**

In the event of requests for information or market announcements from Borsa Italiana or the CONSOB, Investor Relations shall examine the situation, applying the procedure described in b), c), d) and e) of paragraph 4 above (*RUMORS*).

## 6) **INTERVIEWS AND MEETINGS WITH THE PRESS**

Press relations are the responsibility of Image and Communication.

- a) All requests for interviews or statements from the press shall be submitted to Image and Communication.
- b) Should Image and Communication, in consultation with Investor Relations, deem that the content of the interview or the statements to be released contain information governed by this procedure, they shall immediately inform the Chief Financial Officer and the Legal department.
- c) The Chief Financial Officer shall check that the content of the interview is consistent with Atlantia's previous market announcements.
- d) In the case of interviews regarding Price Sensitive Information, Investor Relations shall prepare a press release following the procedure described in Section II.A, paragraphs 2.b), 2.c), 2.d) and 2.e).
- e) Should Price Sensitive Information be inadvertently revealed during an interview or a press conference without complying with this procedure, Atlantia shall immediately publish a press release, following the procedure described in Section II.A, paragraphs 2.b), 2.c), 2.d) and 2.e).

## 7) **MEETINGS WITH INVESTORS AND ANALYSTS**

In the event of meetings with the financial community (such as, for example, road-shows, conference calls, congresses, etc.) the following procedure shall be followed:

- a) Investor Relations shall prepare a document containing the place, date and subject of the meeting and a summary of the documentation that is going to be presented/distributed to participants.
- b) the document prepared shall be submitted to the Chief Financial Officer, Image and Communication and the Legal department in order to assess whether the documentation to be presented/distributed contains Price Sensitive Information.

- c) In this case, Investor Relations shall proceed as described in Section II.A, paragraphs 2.b), 2.c), 2.d) and 2.e).
- d) Should Price Sensitive Information be inadvertently revealed during meetings with analysts, investors or asset managers without complying with this procedure, Atlantia shall immediately publish a press release, following the procedure described in Section II.A, paragraphs 2.b), 2.c) and 2.d).

#### **8) MANAGEMENT PARTICIPATION AT CONFERENCES, CONGRESSES, COURSES AND CONVENTIONS**

In the event of participation at conferences, congresses, courses and conventions, previously authorised by the relevant departments within Atlantia and its subsidiaries:

- a) The Company's participating representative shall inform Image and Communication of the place, date and subject of the event.
- b) Should participation regard economic and financial aspects, Image and Communication shall send a summary of the planned speech to Investor Relations, which shall assess whether the speech contains Price Sensitive Information.
- c) In this case, Investor Relations shall proceed as described in Section II.A, paragraphs 2.b), 2.c), 2.d) and 2.e).
- d) Should Price Sensitive Information be inadvertently revealed during these meetings complying with this procedure, Atlantia shall immediately publish a press release, following the procedure described in Section II.A, paragraphs 2.b), 2.c), 2.d) and 2.e).

#### **9) INFORMATION ANNOUNCED DURING GENERAL MEETINGS**

Price Sensitive Information communicated to shareholders during general meetings is immediately reported to the market.

In this case, the procedure described in Section II.A, paragraphs 2.b), 2.c), 2.d) and 2.e) shall be followed.

#### **10) PUBLICATION OF INFORMATION, DOCUMENTS AND MATERIAL OF VARIOUS NATURE ON THE COMPANY'S WEBSITE AND/OR INTRANET**

Specific sections of Atlantia's website for shareholders and analysts/institutional investors contain financial information, corporate documents, investor presentations, prospectuses, etc. concerning Price Sensitive Information.

This documentation is published on the website, and on the Company's intranet, in accordance with the following procedure:

- a) publication cannot take place before Atlantia has complied with the reporting requirements contained in the regulations in force;

- b) publication is the responsibility of the departments within Atlantia in charge of updating the website and the Company's intranet (see Section II.A, paragraph 1.e).

## PART III: REGISTER

### 11) ESTABLISHMENT AND MANAGEMENT OF THE REGISTER

In compliance with the provisions of the CFA, Atlantia shall establish a Register of persons who, in the course of their work or professional activity, or as a result of their duties, have access to Price Sensitive Information or to information liable to become so, as defined above.

The Register shall be processed by an information system and contain the following information:

- a) the identity of each person, employee or external consultant with regular or occasional access to Price Sensitive Information; should the person be a legal person, an entity or a professional association, the entry must include the identity of at least one party capable of identifying the persons with access to Price Sensitive Information or to information liable to become so;
- b) the reason for which the person has been entered in the Register;
- c) the date of entry of the person in the Register;
- d) the date of each update of information on the person.

Corporate Affairs shall manage the Register of persons with access to Price Sensitive Information or to information liable to become so, and shall check on a quarterly basis with the relevant departments, as specified below, the accuracy of the information in the Register.

The following shall be entered as of right in the Register:

- (i) all Relevant Persons, as defined in the procedure, "Code of Conduct for Internal Dealing";
- (ii) other parties who, within the various departments, have regular or occasional access to Price Sensitive Information or to information liable to become so, as indicated by Heads of department or by the departments themselves.

Corporate Affairs shall be responsible for entering Relevant Persons, as referred to in (i), in the Register following their formal appointment and for any subsequent updates.

For the purposes of entry in the Register of persons with **regular access to Price Sensitive Information or to information liable to become so**, the management of Atlantia and its subsidiaries must immediately inform Corporate Affairs of the following, via completion and signature of the form attached to this procedure:

- a) persons in the same department who normally, as a result of their role, have access to this type of information;
- b) any updates to the reports in a) resulting from organisational changes, including noting in the Register the cessation of the reasons for a person's entry.

For the purposes of entry in the Register of persons with **regular access to Price Sensitive Information or to information liable to become so**:

- a) the Heads of department involved in projects, negotiations or expressions of intent such as to represent potentially relevant events or circumstances for the purposes of this procedure, must immediately inform Investor Relations and provide a report on the relevant issues;
- b) Investor Relations shall send the related documentation for examination by the Chief Financial Officer, the Head of Image and Communication and the General Counsel to check its relevance for the purposes of entry in the Register;
- c) on completion of the checks referred in a), if necessary, the Heads of department involved shall notify Corporate Affaire, via completion and signature of the form attached to this procedure, of the information relating to the persons to be entered in the Register;
- d) Corporate Affairs shall be promptly informed by the Heads of department, at the end of the project, negotiations or expression of intent representing the event or circumstance requiring an entry in the Register or, should for any other reason the conditions leading to the entry have ceased; this must be communicated by completing and signing the form attached to this procedure.

Corporate Affairs shall, on a quarterly basis, ask the Heads of department involved if it is necessary, insofar as they are concerned, to update entries for persons on the Register or of it is necessary to make new entries.

Corporate Affairs shall inform the person concerned of their entry in the Register and call their attention to the responsibilities connected to access and the correct management of information in their possession, and to the related confidentiality requirements. On noting in the Register that the person no longer has access to Price Sensitive Information, Corporate Affairs shall inform the person that the notation has been made.

In accordance with the law, Corporate Affairs shall be responsible for conserving information about persons entered in the Register for at least five years after cessation of the circumstances that required their entry or the update thereof.

## PART IV: REPORTING

At the request of Senior management and/or internal supervisory bodies, Investor Relations shall prepare and send summary reports on the press releases issued by Atlantia.

At the request of Senior management and/or internal supervisory bodies, Corporate Affairs shall prepare and send reports on management of the Register of persons with access to Price Sensitive Information.

\*\*\*\*\*

## Annex

### REGISTER OF PERSONS WITH ACCESS TO PRICE SENSITIVE INFORMATION

**Requesting entity**

|               |                  |
|---------------|------------------|
| Surname _____ | Company _____    |
| Name _____    | Department _____ |

**Member of staff with access to price sensitive information**

Surname \* \_\_\_\_\_ Name \_\_\_\_\_  
 Place and date of birth \_\_\_\_\_ Mailing address \_\_\_\_\_ Postcode \_\_\_\_\_  
 E-mail address \_\_\_\_\_

\* Should the person be a legal person, an entity or a professional association, it is necessary to include the identity of at least one party capable of identifying the persons with access to price sensitive information

Internal staff      Company \_\_\_\_\_ Department \_\_\_\_\_ O.U. \_\_\_\_\_  
 External staff      Company \_\_\_\_\_ Position \_\_\_\_\_

**Date of entry** \_\_\_\_\_

Regular access to information       Occasional access to information

**Reason for entry in the Register:**

**Date of update of Register** \_\_\_\_\_

Regular access to information       Occasional access to information

**REASON FOR UPDATE OF THE REGISTER:**

**Date of update of Register** \_\_\_\_\_

Regular access to information       Occasional access to information

**REASON FOR UPDATE OF THE REGISTER:**

**Date of update of Register** \_\_\_\_\_

Regular access to information       Occasional access to information

**REASON FOR UPDATE OF THE REGISTER:**

The above person no longer has access to price sensitive information from: \_\_\_\_\_

Signed for the requesting entity \_\_\_\_\_ Date \_\_\_\_\_